

## PRIVACY POLICY

### General information

1. This Privacy Policy contains information regarding the processing of personal data of users of the website [www.emergo.pl](http://www.emergo.pl) by the personal data administrator, in particular, the users who contact the personal data administrator using the "Contact us" tab.
2. Personal data will be processed in accordance with the law, in particular in accordance with the provisions of regulation (EU) 2016/679 of the European Parliament and of the council of 27 April 2016 on the protection of individuals in regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC ('**GDPR**').
3. Please refer to the detailed information contained in this policy regarding:
  - a. personal data administrator and their contact details,
  - b. objectives and grounds for the processing of personal data,
  - c. the recipients of personal data,
  - d. the transfer of personal data to a third country or an international organisation,
  - e. periods of storage of personal data,
  - f. the rights of users whose personal data is processed,
  - g. the voluntariness / requirement to provide personal data,
  - h. automated decision making,
  - i. cookie files.

### Personal data administrator and their contact details

#### 1. The administrator

of personal data of the users of the website [www.emergo.pl](http://www.emergo.pl) is Adam Parda who conducts business under the company "EMERGO" Adam Parda, address: Ostrobramska Street 75c/3.19, 04-175 Warsaw, NIP 2910110904, REGON 140701429 (hereinafter referred to as: "**Administrator**").

2. Contact with the administrator is possible through sending an e-mail to: [biuro@emergo.pl](mailto:biuro@emergo.pl) or by mail to the address: "EMERGO" Adam Parda, address: Ostrobramska Street 75c/3.19, 04-175 Warsaw.

### Objectives and grounds for the processing of personal data

We would like to inform you that personal data will be processed for the following purposes:

- a. establishing business relationships, including answering questions posed by persons contacting the administrator, which constitutes a legitimate interest of the Administrator in accordance with Article 6 (1) (a). F) GDPR;
- b. answering questions (not related to the establishment of a business relationship) raised by persons contacting the administrator, which constitutes a legitimate interest of the Administrator in accordance with Article 6 (1) (a). F) GDPR;

c. direct marketing which constitutes a legitimate interest of the Administrator in accordance with Article 6 (1) (a). F) GDPR;

d. the analysis of network traffic and the adaptation of content to the needs of users, which constitutes a legitimate interest of the Administrator in accordance with Article 6 (1) (a). f) GDPR;

### **Recipients of personal data**

1. Personal data may be transferred to the authorized entities in accordance with applicable law.
2. Personal data may be made available to the following categories of recipients: external providers of IT services (information systems and support services) and providers of marketing and advertising services.

### **Transfer of personal data to a third country or an international organization**

Personal data will not be transferred to a third country or an international organisation.

### **Period of storage of personal data**

1. Personal data processed for the purpose of establishing business relationships will be processed until such relationships are established and the agreement is concluded, and from that moment on will be processed as customer / supplier data. In case of non-establishment of business relations (non-conclusion of an agreement) personal data will be deleted.
2. Personal data processed for the purpose of answering questions will be processed for the time necessary to prepare and provide an answer. After this period, personal data will be deleted.
3. Personal data processed for the purpose of direct marketing will be processed for a period of time until the objection to the processing of personal data is filed or until the consent to the sending of commercial information to the specified e-mail address (in the field of e-mail address) is revoked. After this period, personal data will be deleted.
4. Personal data processed for the purpose of analysing network traffic and adapting the content to the needs of users will be processed until the cookies expire or are deleted by the user.

### **Rights of users whose personal data is processed**

We would like to inform you about your right to:

- a. access and obtain copies of your personal data,
- b. request the rectification of your personal data,
- c. request the deletion of your personal data ("right to be forgotten"),
- d. request the restriction of the processing of your personal data,
- e. object to the processing of your personal data,
- f. transfer your personal data,

g. fill a complaint to the Supervisory Authority (President of the Office for Personal Data Protection, Stawki Street 2, 00-193 Warsaw),

h. withdraw the consent to the processing of personal data. Where the basis for the processing is the consent, any data subject shall have the right to withdraw the consent at any time, without prejudice to the compliance with the law of the processing which was carried out on the basis of consent prior to its withdrawal.

In order to exercise the rights referred to in point (A) of paragraph 1, a-f and h, please contact the Administrator using their contact details as indicated in this policy.

### **The voluntariness / requirement to provide personal data**

We would like to inform you that the provision of the data is voluntary, however a failure to provide the data may result in the impossibility of establishing commercial relations, answering questions or receiving commercial information.

### **Automated decision making**

Data processing shall not be subject to automated decision-making, including profiling, as referred to in Article 22 (1) and (4) of the GDPR.

### **Cookie files**

For more information on cookies, please refer to the separate information guide available here: <https://emergo.pl/Pliki%20cookies.pdf>.